



JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

SENIOR INSURANCE EXAMINER (SUPERVISOR)

\$5,607 - \$7,103

FINANCIAL SURVEILLANCE BRANCH

TROUBLED COMPANIES UNIT

LOS ANGELES

RESPONSIBILITIES:

Under general direction from the Bureau Chief, plans, manages, organizes and reviews the work of staff engaged in the assessment and analysis of troubled and other assigned insurance companies, and related financial analysis of applications and transactions requiring the Commissioner's permit, approval, certification, or response in accordance with the California Insurance Code, Department rules and regulations, and the standard operating procedures of the Troubled Companies Unit. Performs administrative duties, and provides staff training.

DESIRABLE QUALIFICATIONS:

- Experience in analyzing financial situations accurately and adopting an effective course of action.
- Experience in working with and possess knowledge of the California Insurance Code, Bulletins, Title 10 of the California Code of Regulations and Statutory Accounting Practices and Procedures.
- Experience in analyzing and evaluating statutory financial statements.
- Experience in the use of computer application programs such as Excel, Word, EWS (Early Warning System), and TeamMate.
- Designation as a Certified Financial Examiner (CFE), Charter Property and Casualty Underwriter (CPCU), Associate in Reinsurance (Are), Associate in Reinsurance Administration (ARA) or Fellow Life Management Institute (FLMI) is preferred.
- Experience in supervision of analysis, accounting or auditing staff.
- Experience working with troubled companies or multi-disciplinary team.
- Possess excellent interpersonal, problem solving, verbal and written communication skills.
- Ability to work under pressure and handle multiple priority tasks efficiently and timely.

WHO MAY APPLY:

Applications will be accepted from current State employees at the Senior Insurance Examiner (Supervisor) level, those within transfer range, or individuals who have list eligibility. Training and Development Assignments may be considered. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.***

06/25/12 SS

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.



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STATEMENT OF QUALIFICATIONS:

All interested candidates must submit a completed standard State of California application and a "Statement of Qualifications" in order to be considered for this position. The Statement of Qualifications is a narrative discussion of your education, training, experience, and skills as it relates to the desirable qualifications listed above. The Statement of Qualifications serves as documentation of each candidate's ability to present information clearly and concisely in writing and should be typed and no more than two pages in length.

Resumes do not take the place of the Statement of Qualifications. Applicants who fail to submit the Statement of Qualifications will be eliminated from the selection process.

APPLICATION PROCEDURE:

Send a completed standard State of California application and a "Statement of Qualifications" to Sophia Santiago, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, Suite 1300, Sacramento, CA 95814. **Please indicate "SR INSURANCE EXAMINER SUPERVISOR #413-357-4411-XXX" on the State application.** For additional information, please contact (916) 492-3310 or sophia.santiago@insurance.ca.gov.

FINAL FILING DATE: Thursday, July 5, 2012 by 5:00pm – close of business

NOTE: Interested Individuals, including list eligibles, must submit applications in order to be considered for this position. Possession of minimum qualifications will be verified prior to interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application will be forwarded to the State Personnel Board for review and the applicant's name may be removed from the eligibility list. If you are applying for more than one recruitment, a separate State Application (STD 678) is required for each recruitment for which you would like to be considered.

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